

## **PTA Meeting Notes December 1, 2011**

### **Meeting Called to Order**

- Minutes from November meeting were reviewed.
- Tanja requested an amendment be made that teacher stipends request be up for final review by Kate, the executive board and general PTA.
- Error was found in stated meeting time. Time was amended to reflect a change to 6:30 - 8:00
- Steph Lazenby motioned to accept the changes. Patrick Schaeffer 2nd. Changes were accepted and meeting minutes were approved by the board.

### **Principal Update:**

Kate Callaghan presented the following:

- Report Cards will be going home 12/16
- We have a math consultant Ann Mordecai working with teachers to help develop and support the WIN block. Feedback has been good and systems are being put in place.
- We have two literacy consultants working with staff to further support the literacy curriculum. Kathy Collins is working with grades K, 1, 3 and 4. Cynthia Merrill is working with grades 2&5.
- Susan Deese from UNH has been providing staff development to our teachers through the Teachers Learning Math (TLM) program. This will end just prior to the Christmas break.
- Many of our teachers attended a 6 Traits Writing Workshop in November. More will be attending a training in February.
- Student Leadership Board has been assembled and working. It is comprised of 10 fifth grade girls. Their focus is on partnering with, and bettering our school. They are participating in morning announcements and monthly school assemblies.
- Kate recently attended a Seacoast Rotary Meeting. They are willing to partner with us in supporting our school, including helping with the restoration of our Ropes Course and Gardens.
- Parent Survey has been completed and is now under review. Basic feedback has been positive.
- Boys and Girls Basketball has begun.
- Amigos Program partnering some of our 3rd grade students with High School Students for after school activities has begun.
- Clickers and tablets have been ordered through a grant matching program funded through the PTA.

### **Budget:**

The following information was presented by PTA treasurer:

*Please see attached budget form or PTA website FOR ACTUI Budget Spread Sheet*

- Expenses and Income for year to date and projections for remainder of year were reviewed and compared to 2010/2011 school year.
- Amount raised to date 9,875.51\$
- projection vs budget indicates that there is approximately 800\$ left to make up assuming we make our projected amounts for upcoming events and fundraisers.

### **Facilities Committee:**

The following information regarding the districts Facilities Committee was presented by PTA Vice President:

- Board has held initial meeting. It is comprised of parents, teachers and school board members. The goal is to look at our schools facilities and discuss possible suggestions for improvement such as renovations and other possible K-5 models. Research is being reviewed and discussions are being had.

### **Volunteer Program:**

The following information was presented by the PTA Vice President:

- Program is well underway.
- Teachers are very happy and find the program very helpful and timely.
- Volunteers find it well organized and easy to manage.
- More volunteers are always needed.
- Teachers are encouraged to continue sending stuff along.

### **Book Leveling:**

- Training was provided to parents.
- It is moving forward and going well.
- More volunteers are needed.
- Work can be done at home.

### **Committees Update:**

**Fundraising - Tanja Gravelle**

**Culture and Climate - Rob Yeaton**

**Community Events - Sheri Whitworth**

**Volunteerism - Cliff Lazenby**

- Tanja reviewed the committees and reminded people they can contact board chairs through the website.
- Initial meeting to be scheduled at a later date.

### **Fundraising / Events Update :**

#### **• Completed:**

- **Famous Franks** - Willing to do same promotion on a regular basis. Board agreed it was successful and useful and are open to this idea.
- **Spirit Wear - Tanja Presented for Chris Casa.** 190 Items were purchased. Profit is approximately \$650, with \$2,300 in sales distribution just prior to the break.
- **Bake Sale - Alana Chestnut** presented that there will be an additional sale scheduled for the January 10th during the NH Primaries.
- **Calendar Raffle - Beth Krupp** presented. 486 calendars have been sold to date.
- **Papa Gino's** - \$100.00 was profited from last month.
- **Emery Farm- Sheri Whitworth** presented. Overall feedback has been positive. Conversations have been had with emery Farm. They are more than willing to have

us back next year. Event was a mutual success. Overall cost to PTA was approximately \$20.00.

- **Fairy House Tour - Beth Krupp** presented. General Profit breaks down as follows: \$1500 from the Friends of the North End, \$150 in ticket sales (half of what was sold by the school), \$240 in concessions split between all school (roughly \$500 more than last year). This year we added ticket sales, concessions and signs to our role in the event. A committee is needed starting in January. Board must decide on amount which we want to participate next year. If we continue to participate at same level a larger committee will be necessary.
- **Bingo Night** - John Bouchard has suggested a January date which is yet to be determined.
- **Family Dinners - Jen Cook** is organizing this program through the lots of helping hand website. Meals are being collected for families experiencing medical hardships.
- **Dondero Idol** - Event has been scheduled for April 11th. Ayla Brown has agreed to perform and provide possible signed raffle items. She has also offered to sell her merchandise with donation of 20% back to the school. Fifth grade teachers will be sending out a Save the Date letter for a Jan 10th initial meeting.

### Upcoming:

- **Polar Express Movie Night - Jenn Tizzard presented** - Event is scheduled for Friday December 9th at 6pm. Golden tickets have been printed and donated thanks to Scott O'neil. Rob Yeaton has graciously volunteered to play the role of Conductor, and Wayne Barrows as our beloved Santa. Hot chocolate and candy canes will be served, Kate will check with Jodi about possibly baking cookies. Student leadership will be making a the sides of a train for the entrance. We will be filling the trophy case with donations for the food pantry. Jen Fagan has offered to make and distribute bells. Raffle items will be available. Volunteers should dress festive.
- **TOKIN Craft Fair** - Scheduled for Saturday December 3rd at 9am.

### Math Programs

- **KHAN Academy - Karen Dowling** is heading the online program where children can access videos, games and activities for teaching math skills. A 2nd session will be offered in February and hopefully a 3rd at the end of the year.
- **AMPT - Lisa Lisbon** will run the program with mentors from High School for math enrichment. Individual students are selected for the program.
- **Math Superstars**- There is a new parent interested in running the program and planning is in the works.
- **IXEL**- Kate is looking into possibly bringing this program to Dondero.

### New Business:

**Carnival - Rob Yeaton** presented

- We are currently in the assessment of feasibility stage.
- We are looking at possible dates in April or June.
- Carnival operators handle most of the planning and organizing.
- Possible venues are currently being explored.

**Keurig Purchase:**

- Alana Chestnut and Patrick Schaeffer asked the board to approve funds to purchase a Keurig coffee maker for school staff and PTA events.
- Cost is \$199.00 for the industrial model. **John Bouchard** Motion to accept the request. **Alana** 2nd, board approved.

**Meeting was adjourned.**

**2011/2012 PTA Executive Board:**

President - Tanja Gravelle  
Vice President - Cliff Lazenby  
Treasurer - Rob Yeaton  
Secretary - Sheri Whitworth