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| **Date:** December 12th; 2017 | **Time:** 6:30 pm | **Location**: Dondero Library |

**Purpose:** This is the 4th General PTA Meeting of the 2017-2018 school year.

**Executive Board Attendees/Invitees**

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| --- | --- | --- | --- |
| **Name** | **Present** | **Contact** | **Capacity** |
| Michele Aronne | Yes | micheleg229@comcast.net | President, Meeting Host |
| Melissa Vetter | Yes | mvetter79@gmail.com | Vice President |
| Jannice Hodges | Yes | jannicehodges@gmail.com | Treasurer |
| Brooke Sokolnicki | Yes | brookesokolnicki@gmail.com | Secretary |
| Kate Callahan | Yes | kcallahan@sau52.org | Principal |

**Agenda**

1. Welcome & Introductions
2. Approval of November 2017 Meeting Minutes
3. Budget Update - Jannice
4. What’s Been Done Already?
	1. Square1 Art
	2. Movie Night
	3. Holiday Parade
5. What’s Coming Up?
	1. Teacher Appreciation Luncheon
	2. Spirit Wear
	3. Playground Committee Updates
	4. Clipper Foundation
	5. Caroling Night
	6. Calendar Raffle
	7. School Picture Feedback
	8. Margarita’s Night
	9. Volunteer Appreciation
6. Special Presentation
7. Other Ideas??
8. Next PTA Meeting – Tuesday, January 9th

**Discussion**

* The meeting was called to order at 6:35pm by PTA President, Michele Aronne
* Quorum obtained; five out of five members of the Executive Board were present.
* November 2017 PTA Minutes were distributed for review. Minutes approved by Nikki Savramis & Lindy Ward, all agreed, no one opposed.
* ***2017-2018 Budget & Treasure’s Update*** (Jannice)
* $33,272 balance
* ***What’s Been Done Already?***
	+ Square1 Art (Shannon)– planned to arrive on Friday and be ready for distribution
	+ Movie Night (Melissa) - ~$300 profit. Next Movie Night planned for 2/16. Group was considering a Valentine’s Theme with suggested titles such as Lady & The Tramp, Aristocrats
	+ Holiday Parade (Nikki) – it was a goodwill event & helped raise awareness for playground fund. The Minecraft Pig was a big hit!
* ***What’s Coming Up?***
	+ **Teacher Appreciation (Shannon)–** planned for tomorrow, 12/13 for early release. There will be poinsettias, & Dondero goodie bags for raffles. Donations include soups, breads & brownies.
	+ **Spirit Wear (Nikki) –** everyone loves the Dondero hats! Sold 81 already and ordered more. Backorders should be coming in this week.
	+ **Playground Updates (Alice)** – looking for references from the company we are currently engaged with. Also requested a proposal from the vendor to have everything they are planning in writing. Should be fine for the next few months for collecting $ towards the fund. More to come in the upcoming meetings.
	+ **Clipper Foundation *–*** need to spend the $ within a certain amount of time. Example – literacy walk, music call
	+ **Caroling Night (Michele/Nikki) –**coming up on Wednesday, 12/20. All agreed purchasing several Box of Joe filled with hot cocoa would be perfect for the cocoa gathering after caroling. Jannice mapped out the route with Nikki and included seniors and lots of lights.
	+ **Calendar Raffle (Melissa) –**maybe run for 3 weeks if receive enough donations for prizes (= 15 days of prizes). Otherwise, it would be a 10 day calendar raffle and would need 10 prizes. Melissa already has a good amount of prizes collected and is thinking about themed days for prizes such as dinner & a movie. Maybe will suggest donate $15 or more per item, looking to collect non-restaurant gift cards. Considering for each donation, family would get a free raffle ticket. Still working through details. It was recommended to contact Idols contact to coordinate community donations. Will discuss further at Jan meeting.
	+ **School Pictures** – will create a survey such as Survey Monkey to solicit feedback from families on their opinion of this year individual and class photos.
	+ **Margarita’s Night (Michele) - 1/17.** 15% of sales will come back to Dondero. Need to make sure families know to sign in upon arrival/pick up for a chance for their child’s classroom to win an ice cream party
	+ **Volunteer Appreciation (Michele) –** originally the night was planned as parent’s night out, but will refactor into 2 hours at Michele’s house the evening of Thursday, 1/25 to include all volunteers to thank everyone who has contributed their time. Thank you Michele!
	+ **Kate’s Vest Presentation.** ☺ Kate was presented with the 1st Dondero fleece vest. Will consider including in future SpiritWear orders.

Next PTA Meeting planned for Tuesday, January 9th.

* ***Meeting Adjourned at 7:25 PM.***

Submitted by: Brooke Sokolnicki, Dondero PTA Secretary