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| **Date:** 10/13/2016 | **Time:** 6:30 pm | **Location**: Dondero Library |

**Purpose:** This is the 2nd General PTA Meeting of the 2016-17 school year.

**Executive Board Attendees/Invitees**

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| **Name** | **Present** | **Contact** | **Capacity** |
| Shannon Harrison | Yes | shandobie@comcast.net | President, Meeting Host |
| Michele Aronne | Yes | micheleg229@comcast.net | Vice President |
| Melissa Vetter | Yes | mvetter79@gmail.com | Treasurer |
| Brooke Sokolnicki | Yes | brookesokolnicki@gmail.com | Secretary |
| Kate Callahan | Yes | kcallahan@portsmouth.k12.nh.us | Principal |

**Agenda**

1. Welcome, Introductions and Thank You
2. Approval of Sept 2016 Meeting Minutes
3. Principal Report – Kate Callahan
4. Treasurer’s Update – Melissa
   1. Discuss putting $ into a playground fund
   2. Need to approve $$ for new screen for printing for spirit wear
5. What’s Coming Up
   1. Bonfire/Chili Cook-off (10/21) - Michele
   2. Bake Sale (11/8) – Shannon
   3. Spirit Wear – Nikki
   4. Artists in Residence – Shannon
   5. Square 1 Art - Shannon
6. Updates
   1. Teacher Appreciation Snack
   2. Popcorn Fridays
   3. Fairy House
   4. Movie Night
7. Next PTA meeting – November 10th at 6:30 pm

**Discussion**

1. The meeting was called to order at 6:35pm by PTA President, Shannon Harrison
2. Quorum obtained; five out of five members of the Executive Board were present.
3. Oct 2016 PTA Minutes were distributed for review. Nikki Savramis & Lindy Ward approved the minutes, all agreed, no one opposed.
4. ***Principal’s Report:*** Kate stated we will have a new picture day photographer next year. We shared some recommendations for a new photographer company, will narrow it down and select in time for next year’s student picture day.

Kate’s update also included how the littles are still learning daily routines, an update on curriculum and the outdoor classroom has been great! Kate reminded everyone on behalf of Alice Carey that Saturday, 10/15 from 1:00 -3:00 would be an opportunity for families to decorate, explore and have fun in the new environment. Kate also highlighted the upcoming apple crunch day on 10/24 @ 2pm where all kids will take a bite of an apple at the same time.

1. ***Treasurer’s Report***: We voted on a “new screen” design for Spiritwear used for all sports apparel and other school logos. Cost was estimated at less than $100. Melissa motioned to approve, 2nd by Nikki, all agreed.

* **Reminder: if running an event, check on the budget first before spending any funds.**
* Melissa proposed transferring $20K - $25K into a new account to help fund a new Dondero playground. This sparked some healthy discussion and questions. Melissa will look further into account restrictions & penalties and we will continue to discuss in future meetings. Will be required to vote to move funds.
* Reminder: Newburyport Savings will deposit $100 into our PTA account for all new checking accounts. $50 when account is opened and $50 later. Melissa will prepare a flier and distribute next month.

Deposits: $3,100 including Schoola, Amazon, movie night, Peachwave, popcorn

Expenses: none discussed.

1. ***Upcoming Activities:***
   1. **Bonfire & Chili Cook-Off 10/21** – Michele provided an update. Due to the drought, no new permits have been issued. Unless we get a lot of rain, we won’t be able to have a fire. Plan B would be a virtual fire on the big screen. Michele highlighted what will be available at the family friendly event – chili competition & a trophy for the winner, smores, apple cider bar, hot dog meals, glow sticks, shadow dancing, music, etc.
   2. **Election Day Bake Sale 11/8** – Shannon said we should expect big crowds. Still looking for someone to chair the event to organize donations & volunteers to sell the goods. We are sharing the bake sale with a high school program and just can’t compete with what they are selling. Teachers will also be included in the signup genius and are happy to help. Donations suggested included loaves of bread, plastic bags, farmer’s market, tables to hold all the item along with lots and lots of baking. We agreed its ok for kids to help their parents at the event.
   3. **Spirit Wear** – Nikki said the orders have been very popular! Order will be placed very soon.
   4. **Artist in Residence** – Shannon has events in very good order given, but help is still needed. Carina offered to help. If anyone else is interested, please see Shannon.
      * Yoga in Kindergarten – 10/17-10/18; STEM ice cream making in 5th – 11/4; Puppet Lady – details to follow; Curious Creatures; Junk to Funk – 3rd & 4th
      * Also considering the music lady for K in the spring. She has been a hit in prior years.
   5. **Square 1 Art** – Shannon is chairing this event. She showed some samples. Art is being finalized and information will be coming home with students soon to order. This is a PTA fundraiser.
   6. **Movie Night** – 11/18. Kids will vote between Finding Dory and Secret Life of Pets. Consider hot dogs or maybe Mr. Macks, the new mac n cheese restaurant in town. Ideas for raffle prizes and donations are always appreciated. Considering movie night rules video from student council/student leadership.
2. **Update on Activities**
   1. **Teacher Appreciation** – Shannon provided an update. Teachers and staff enjoyed the trail mix. Thank you to everyone who contributed!
   2. **Fairy House Weekend** – 2K less attendees than last year, likely due to weather and conflict with Touch a Truck, another local event. Dondero was in charge of materials including collecting donations, supplies, etc. In addition, Shannon also organized all the local preschools. Dondero was recognized for the tremendous support provided for the event and it was appreciated. We received proceeds from the event, face painting and our own fairy house auction. We raised close to $4k!
   3. **Popcorn Fridays** – things are going well, but more help is still needed for popping and cleaning the machine. 9:15 – 10:00 is the busiest on Fridays. Sign up is available on PTA web site.
   4. **Movie Night** – Sarah shared how the last event was a huge success. The café was packed! Biggest turnout ever! Needed to make a 2nd run for food to get more pizza, drinks, & snacks.
   5. **District PTA/PTO** – local schools are talking about a summer camp fair in January to share info about camps available. More to come.
   6. **Box Tops** – 11/1 is the deadline for the 1st submittal.
3. ***Meeting Adjourned at 7:45 PM.***

– Next PTA Meeting scheduled for Thursday, November 10th at 6:30 pm

Submitted by: Brooke Sokolnicki, Dondero PTA Secretary