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| **Date:** October 10th, 2017 | **Time:** 6:30 pm | **Location**: Dondero Library |

**Purpose:** This is the 2nd General PTA Meeting of the 2017-2018 school year.

**Executive Board Attendees/Invitees**

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| **Name** | **Present** | **Contact** | **Capacity** |
| Michele Aronne | Yes | micheleg229@comcast.net | President, Meeting Host |
| Melissa Vetter | Yes | mvetter79@gmail.com | Vice President |
| Jannice Hodges | Yes | jannicehodges@gmail.com | Treasurer |
| Brooke Sokolnicki | Yes | brookesokolnicki@gmail.com | Secretary |
| Kate Callahan | Yes | kcallahan@sau52.org | Principal |

**Agenda**

1. Welcome & Introductions
2. Approval of September 2017 Meeting Minutes
3. Budget Update - Jannice
4. What’s Been Done Already?
	1. Popcorn
	2. Movie Night
	3. Fairy House
	4. Student Directory
	5. 99 Restaurant Grand Re-Opening
5. What’s Coming Up?
	1. Fall Bonfire/ Chili Cook-off (10/13) - Michele
	2. Outdoor Classroom – Alice
	3. 99 Dining for a Cause – Brooke
	4. Fingerprinting
	5. Calendar Raffle (Melissa)
	6. Pennies for Playground & Updates
	7. Teacher Appreciation (Shannon)
	8. Election Day Bake Sale (Michele)
	9. Spirit Wear (Nikki)
	10. Square 1 Art (Shannon)
6. Other Ideas??
7. Next PTA Meeting – Tuesday, November 14th

**Discussion**

* The meeting was called to order at 6:35pm by PTA President, Michele Aronne
* Quorum obtained; five out of five members of the Executive Board were present.
* September 2017 PTA Minutes were distributed for review. Minutes were approved by Nikki Savramis & Lindy Ward, all agreed, no one opposed.
* ***2017-2018 Budget & Treasure’s Update*** (Jannice)
* $29K in account; $20K+ in playground fund; Pennies for Playground fundraising campaign
* ***What’s Been Done Already?***
	+ **Popcorn**- 50% of the kids pre-paid for popcorn for the full school year (~150 kids!!). Our 1st Popcorn Kernel has been named – Kellie Langs. Responsibilities include organizing the popping & cleaning schedule, ordering bags & popcorn among other routine tasks. Cleaning the popcorn machine is estimated at 10 minutes. Volunteers primarily responsible for Friday popping are Brenna, Karen & Sarah & keep a log where they can write down the amount of popcorn used for tracking purposes – this will help with supply & planning. Open item-> need to purchase a food safe bucket w/ lid for storing popcorn.
	+ **Movie Night** – all food items were purchased! Brought in $1,000, expenses were ~$500. Ordered 30 pizzas from Dominos. Planning additional food options, including more healthy options for next movie night, planned for Friday, December 1st.
	+ **Fairy House** – no update yet on proceeds for Dondero. Every classroom had a fairy house build buyer as part of the silent auction.
	+ **Student Directory** (Melissa) – will advertise next year & include on directory form. Brought in $400 in advertisements. Melissa created it, thank you Melissa!!!
	+ **Ninety-Nine Restaurant –** contributed $1K as part of their grand re-opening and we will put it towards the playground fund. 99 presented us with a large check and took photos. It was great!
* ***What’s Coming Up?***
	+ **Chili Cookoff/Bonfire (Michele) –** requested $300. Nikki approved & all agreed. $ will cover expenses such as hotdogs, rolls, condiments, etc. Fall festival will include 50/50, free glow sticks + Smores skewers, shadow dancing, chili sampling for $5 for 8 different varieties of chili & a chance to vote on your favorite! Nate has volunteered to be the gourmet hot dog chef (thanks Nate!!) and there will be a Dondero Playground committee fundraising table set-up w/ raffles & information.
	+ **Outdoor Classroom (Alice)** – the path in the forest was cleared last weekend. Thinking about a path of lanterns for a forest walk during the Bonfire night. See Alice if you are interested in helping out in any way for the outdoor classroom.
	+ **99 Dining for a Cause (Brooke)** – Monday night, Nov. 6th – 4pm to close. 15% of all guest checks will be donated to our PTA (dine in & take-out). Call ahead seating is available. We’ll have eBlast, fliers and notes sent home in red folders for reminders. The 99 is a large supporter of our school. The class with the most students attending will win a Popsicle party.
	+ ***Fingerprinting -*** $20.75 for fingerprinting at the Nov. 11th PTA meeting, starting @ 6pm. If you are volunteering inside the school, fingerprinting is required and will remain active while children attend Portsmouth Public Schools. Fingerprints can also be taken at the Portsmouth Police Station at 3 Junkins Ave every Saturday from 9AM - 12 noon.  questions please call (603) 610-7412
		- Action Item -> look into whether PTA events require fingerprinting too.
	+ ***Calendar Raffle-*** every student will get X # of tickets to sell, tickets goes into the hopper & you are able to win what’s on the calendar for that day. Name is also put back into the hopper so you have potential to win multiple times. Discussed best timing for activity with other events planned (i.e. November/Dec, but likely will push to Feb/March). Last year we had ~2K in proceeds.
	+ ***Pennies for Playground & Other Playground updates–***
		- Pennies for Playground- have raised $165.37 to date, 9 out of 19 classrooms have participated so far. Important to put student name & teacher on bag when donating. Lisbon’s class currently in the lead. Looking to get a buzz around playground. May need to roll it out in phases and would like it be nature based.
		- Nikki set up a GoFundMe for playground. Will have Brenna link to it from Dondero PTA web site.
	+ ***Teacher Appreciation –*** thinking of options for parent teacher conference day, its also Election Day.
	+ ***Election Day Bake sale –*** can host a bake sale in the gym, tends to surprise us with lots of $$.
	+ ***Spirit Wear –*** suggested adding an option to order form if item is a gift so it’s not sent home w/ student and family member could pick it up. New options: sweatshirt, hat & baseball shirt. Will be kicking off the fall spirit wear soon and using a local printer.
	+ ***Square 1 Art*** – great for Christmas gifts! Different themes per grade levels. K-1: chicks, 2-3: cardinal on birch, 4-5: bright colored owls. Will be able to order in November.
	+ **Other Ideas –** discussion around a Halloween costume parade & Harvest/PTA event. Options to switch up the fall event next year to incorporate some harvest/Halloween type activities. Ashley Parsons and Stephanie Rosenwald would be interested in getting involved in fall event planning next year.
* ***Meeting Adjourned at 7:45 PM.***

Submitted by: Brooke Sokolnicki, Dondero PTA Secretary